

River Fest 2009

April 2009

Greetings from the 2009 RiverFest Committee!

We are seeking food & craft vendors and regional artists for our 5th Annual RiverFest **on Saturday, September 19, 2009** in Maupin, Oregon. Our one-day festival is a celebration of *'Wild Fish & Wild Water on the Lower Deschutes River'*. We are particularly interested in attracting vendors and artists that offer products relating to rivers, rafting, & fishing, but we welcome vendors of all types, including commercial.

The festival starts at 10am and runs until 7pm on Saturday only. There will be live music on stage throughout the day. Other activities include a 5K/10K Walk/Run along the Deschutes River Access Road in the morning, \$20 raft trips leaving every hour, a kids play area, casting pond with demonstrations by local fly shops, & a silent quilt auction. Last year, over 1,500 people visited the festival, and we expect larger numbers this year. We only have space for 70+ vendors and we expect the spaces to fill up quickly, so please indicate your interest to us as soon as possible!

Event Site: Our event site is the Oasis Riverview Campground, overlooking the Deschutes River. The site is a large grassy meadow with a circular drive through it. The grass is divided into differently shaped spaces. The sites around the perimeter are pie-shaped 'camp spaces' and shared by two vendors. Vendors are assured a space of at least 10' by 10' or larger. (See attached map). Not all sites are level, so please let us know if you have particular site needs.

Set Up: The vendor area will be available for set up on Friday, September 18th from 12pm – 6pm and Saturday, September 19th starting at 7am. Vendors need to be set up and vehicles need to be moved out of the vendor area by 9:30am. We do ask that all vendors remain set up and open until 7pm regardless of traffic or weather. Vehicles can be brought in to pack up after 7pm on the day of the event. Free parking is available adjoining the festival site for vendors to park during the festival hours.

Cost: Vendor sites are only \$50 for the day (without electricity or water) and there are a **limited** number of sites with electricity for \$100 per 110 outlet. We prohibit generators so as not to interfere with the music. Potable water is available on site in two locations. Toilets and garbage service are also provided on site. **Vendors provide their own tables, booths, chairs and shade structures.** Based on space availability and advanced arrangements, you may camp in your site the night before the festival and the night of the festival for free to allow for relaxed set up and take down of booths.

To apply to be a vendor at our event, please fill out the vendor form and indemnification form and mail to RiverFest at PO Box 143, Maupin, Oregon 97037. As soon as we receive your application, you will be notified if there is space available in your category. Once notified, payment is required to hold your space. Food vendors will need to provide additional information addressing insurance and sanitation (see registration form) and will have an inspection from our local health department the morning of the event.

Please contact Susan Kay or Bradley Bobbitt with any questions. Thanks and we hope to hear from you! Please pass this information on to others who may be interested!

Sincerely,

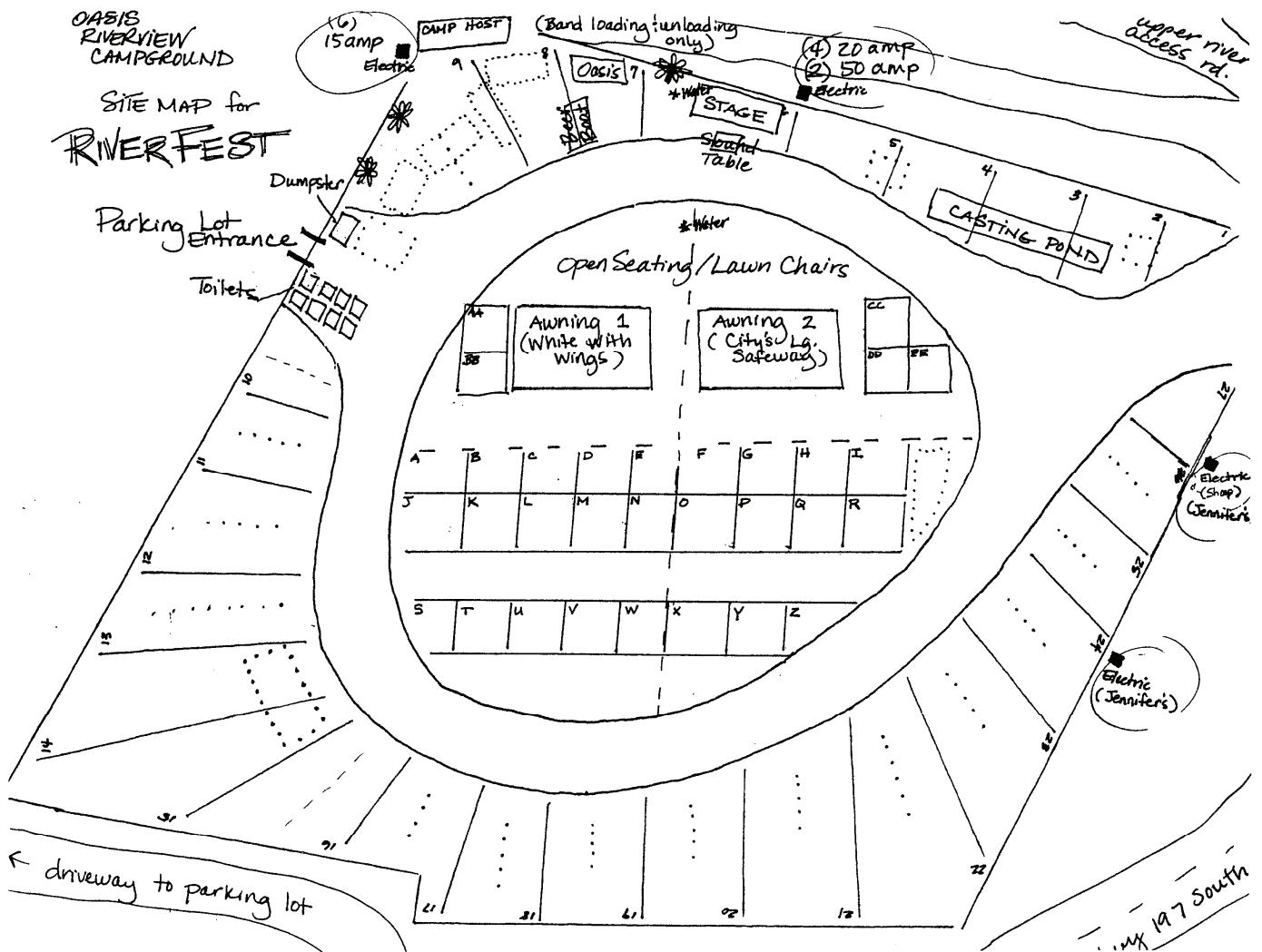
Susan Kay
Vendor Committee
(541) 395-2222
suskay@centurytel.net

Bradley Bobbitt
Vendor Committee
541-395-2698
bradleyb@uoregon.edu

Below is a map of our event site – The Oasis Riverview Campground in Maupin.
 The band will be in site #6 and there will be open seating in quads A & B).

Vendors will be set up in sites #10 through #23 and behind the open seating/awnings.
 We will ask that vendors set up their table/booth/cart at the front edge of their site, next to the driveway, and that they camp in the very back area of their site and move any vehicles to the parking lot before 9:30am. The public will be directed to circulate along the driveway to visit each of the sites.

We will do our best to honor requests for specific sites, but please understand that all perimeter sites are shared, 'not all sites are created equal', and that the RiverFest committee will make the site assignments based upon the best fit for all vendors.



We look forward to hearing from you and having you join us for RiverFest 2009!

RiverFest
PO Box 143
Maupin, OR 97037

**** IF CAMPING, PLEASE ADVISE IN ADVANCE AS THERE ARE LIMITED CAMPING SITES**

Return to: RiverFest, PO Box 143, Maupin, OR 97037

RIVERFEST VENDOR REGISTRATION FORM – 2009

Business or Group Name:

Individual's First & Last Name:

Address:

Phone Number(s):

Email:

Website:

Type of Vendor:

Description of products/service/offerings:

**** FOOD VENDORS ONLY:** Please attach a copy of a proposed menu with pricing. Food vendors must also provide a copy of a certificate of liability naming RiverFest as an additional insured with limits of at least \$300,000 per occurrence on a general liability policy written by an insurance company with a rating of B+ or better for both premise liability and product/completed operations liability.

Need 110 electrical outlet? Y / N

Please describe and attach a photo of your booth or cart and merchandise. Thank you.

RiverFest – 2009

Indemnification Agreement

This agreement must be signed and on file for all vendors and sponsors having a booth or space at the RiverFest event.

This agreement, made this date, _____ 2009, by and between RiverFest and _____, referred to as Exhibitor. Where, RiverFest desires to conduct a festival celebrating Wild Water and Wild Fish on September 19th, 2009 and whereas, Exhibitor desires to participate in said event by providing an attractive display.

The Parties agree as follows:

1. Use of Premises: RiverFest hereby rents to Exhibitor Space on The Oasis Riverview Campground on Sept. 19th, 2009, inclusive. Exhibitor agrees to pay RiverFest rent in the full amount specified.
2. Security: Exhibitor agrees that the neither RiverFest, nor The Oasis Resort nor Mike and Gloria McLucas shall be responsible for any loss, damage or injury of any character to any property of Exhibitor or his agents or employees while on premises of the RiverFest.
3. Indemnification: Exhibitor shall indemnify, defend and hold harmless RiverFest, The Oasis Resort, Mike and Gloria McLucas and the City of Maupin from any and all claims, costs, liabilities, damages and fees (including attorney fees and expert witness fees) arising out of or related to Exhibitor's exercise of all rights and privileges under this contract, including without limit, claims or liabilities for any personal injury or property damage of any kind or nature. This obligation of indemnity extends to RiverFest and all its sponsors.
4. Housekeeping: Exhibitor agrees to be entirely responsible for the space allotted to him/her under this agreement and space area cleaned up upon leaving.

Vendor Signature _____

Return to:

**RiverFest
PO Box 143
Maupin, OR 97037
541.395.2222**

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